



**WATFORD  
BOROUGH  
COUNCIL**

# **OVERVIEW AND SCRUTINY COMMITTEE**

**Thursday, 24th November, 2016**

**7.00 pm**

**Town Hall, Watford**

**Publication date: 16 November 2016**

**Contact**

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Sandra Hancock in Democracy and Governance on 01923 278377 or by email to [legalanddemocratic@watford.gov.uk](mailto:legalanddemocratic@watford.gov.uk) .

Welcome to this meeting. We hope you find these notes useful.

## **Access**

Access to the Town Hall after 5.15 pm is via the entrance to the Customer Service Centre from the visitors' car park.

Visitors may park in the staff car park after 4.00 p.m. This is a Pay and Display car park. From 1 April 2016 the flat rate charge is £2.00.

The Committee Rooms are on the first floor of the Town Hall and a lift is available. Induction loops are available in the Committee Rooms and the Council Chamber.

## **Fire / Emergency Instructions**

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

## **Mobile Phones**

Please ensure that mobile phones are switched off or on silent before the start of the meeting.

## **Filming / Photography / Recording / Reporting**

Please note: this meeting might be filmed / photographed / recorded / reported by a party other than Watford Borough Council for subsequent broadcast or publication.

If you do not wish to have your image / voice captured you should let the Chair or Democratic Services Officer know before the start of the meeting.

An audio recording may be taken at this meeting for administrative purposes only.

# Committee Membership

Councillor K Hastrick (Chair)

Councillor J Dhindsa (Vice-Chair)

Councillors J Fahmy, Asif Khan, R Martins, A Rindl, N Shah, D Walford and T Williams

## Agenda

### Part A - Open to the Public

1. **Apologies for Absence/Committee Membership**
2. **Disclosure of interests (if any)**
3. **Minutes**

The minutes of the meetings held on [28 September 2016](#) and [27 October 2016](#) to be submitted and signed.

Copies of the minutes of this meeting are usually available seven working days following the meeting.

*(All minutes are available on the Council's [website](#).)*

4. **Call-in**

To consider any Executive decisions which have been called in by the requisite number of Members.

5. **Commissioning Framework 2013-2016 Review (Pages 7 - 32)**

Report of the Corporate Leisure and Community Client Section Head

Overview of the 3 year impacts and outcomes of the community and voluntary sector framework

6. **Quarter 2 2016/17: Key Performance Indicator (KPI) Report (Pages 33 - 44)**

Report of the Partnerships and Performance Section Head

The report presents the results for the council's KPIs for quarter 2 2016/17.

**7. Executive Decision Progress Report (Pages 45 - 52)**

The Scrutiny Committee is asked to review the latest edition of the Executive Decision Progress Report and consider whether any further information is required.

**8. Hertfordshire County Council's Health Scrutiny Committee**

Councillor Hastrick, the Council's appointed representative to the County Council's Health Scrutiny Committee to provide an update.

**Scrutiny Panels and Task Groups**

**9. Neighbourhood Forum Task Group - Final report (Pages 53 - 86)**

Report of the Committee and Scrutiny Officer

This report provides the scrutiny committee with the final report of the Neighbourhood Forum Task group.

**10. Budget Panel**

Since the last Overview and Scrutiny Committee Budget Panel has not met. The next meeting is due to take place on 29 November 2016.

Budget Panel's minutes are available on the Council's [website](#).

The Chair of Budget Panel to provide an update to the Scrutiny Committee.

**11. Outsourced Services Scrutiny Panel**

Since the last Overview and Scrutiny Committee, Outsourced Services Scrutiny Panel met on the following occasion –

- [8 November 2016](#)

Outsourced Services Scrutiny Panel's minutes are available on the Council's [website](#).

The Chair of Outsourced Services Scrutiny Panel to provide an update to the Scrutiny Committee.

## **12. Community Safety Partnership Task Group**

Since the last Overview and Scrutiny Committee, the Community Safety Partnership Task Group has met on the following occasion –

- [20 October 2016](#)

The task group's minutes are available on the Council's [website](#).

The Chair of the Community Safety Partnership Task Group to provide an update to the Scrutiny Committee.

## **13. Work Programme (Pages 87 - 90)**

The Scrutiny Committee is asked to review the latest version of the work programme.

## **14. Dates of Next Meetings**

- Wednesday 21 December 2016 (For call-in only)
- Thursday 19 January 2017
- Thursday 2 February 2017 (For call-in only)

## **15. Exclusion of Press and Public**

**The Chair to move:** that, under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during consideration of the item there would be disclosure to them of exempt information as defined in Section 100(1) of the Act for the reasons stated below in terms of Schedule 12A.

**Note:** if approved, the Chair will ask members of the press and public to leave the meeting at this point.

### **Part B – Closed to the public**

## **16. Leisure Management Contract Task Group - Final report (Pages 91 - 112)**

Report of the Committee and Scrutiny Officer

Paragraph 3, Schedule 12A